



The Robertson National School, Stranorlar, Co. Donegal

Roll No:	18731P
Principal:	Mr. Brian Bovaird
Deputy Principal:	Mrs. Cheryl Macbeth
Acting Assistant Principal:	Mrs. Karen Friel
Telephone:	0749132757
Email:	office@robertsonns.com

Thank you for your interest in Robertson N.S.

I enclose our Enrolment Application Form, POD (Department of Education form).

Please fill in the Enrolment Application Form, POD and return them to the school, along with a copy of the birth certificate & baptism certificate. Also enclosed is our school uniform details.

If you change mobile or address, please inform the school immediately and we will update our records.

You are very welcome to visit the school or to make an appointment with a teacher or Principal

In the meantime, please feel free to contact me by email at: principal@robertsonns.com

Yours sincerely

Brian Bovaird
Principal



Child's Information:

(Please complete form in **BLOCK LETTERS**)

Name of Child (in full, as on Birth Certificate)

Address at which child resides:

Eircode: _____

Email Address:

Date of Birth: _____

Child's PPS No: _____

Male/Female _____

Nationality: _____

Country of Birth: _____

If child not born in Ireland, date on which child arrived in Ireland: _____

Is the child living with both parents? _____

Position of child in family (1st, 2nd, 3rd, etc) _____ Number of children in the family: _____

Religious denomination: _____

Did your child attend preschool: _____ For how long: _____?

Where?

At what age did your child begin to speak:

Does he/she speak well? _____

Has your child ever had a psychological assessment?

Has your child ever received a speech and language report?

Name & Class of brother/sister in this school:

Parents/Guardians Information:

Mother's Name: _____ Mobile No: _____ Email Address:

Father's Name: _____ Mobile No: _____ Email
Address: _____

If there is a change in any off the above, please advise the school so we can update our records

Person who usually collects child(ren)

Name: _____ Phone: _____

Name: _____ Phone: _____

In an Emergency

If my child gets sick, or the school has to close unexpectedly, etc and there is no one at home/the school is unable to contact me, please provide the name, mobile number of two other people you nominate for us to contact. We will ask this person to come and collect your child/children.

Person the school will contact:

Name: _____ Mobile: _____

Name: _____ Mobile: _____

Medical Emergency/Accident

That in the event of an emergency or accident, a member of staff will use his/her discretion and bring your child to a Doctor/Hospital. Every effort will be made to contact you.

I authorise that at their discretion a member of staff may bring my child/children to a Doctor/Hospital if an emergency arises.

Signed (Parent/Guardian) _____

List of Children _____

Doctors Information:

Family Doctor

Doctor's Name _____ Telephone No: _____

Do your child/children have any specific medical condition (e.g., asthma, eyesight, hearing etc.) or emotional problems which may affect your child at school?

It is the responsibility of parent(s)/guardian(s) to notify the school of any food allergies.

Give details of any health conditions (e.g., asthma, eyesight, hearing, allergies, etc.) or emotional problems which may affect your child at school

Has your child any physical or mental disabilities? If so, are there any specific equipment/ resources that the school will require for your child?

If there is a change in any of the above, please advise the school so we can update our records

Permission Section (Please sign only where you are giving permission)

I **give permission** to my child's participation in the RSE Programme

Parents/Guardian Signature: _____ Date: _____

Screening Tests are carried out in the school on all children from Infants to Sixth Class. I **give permission** my child to do these tests.

Parents/Guardian Signature: _____ Date: _____

During your child's time in Robertson N.S., it may be necessary from time-to-time for teachers to carry out diagnostic testing with your child on an individual basis in order to help them in their educational development. I **give permission** for any necessary diagnostic tests to be carried out with my child.

Parents/Guardian Signature: _____ Date: _____

I **give permission** to allow my child to attend the Learning Support/Resource teacher if deemed necessary.

Parents/Guardian Signature: _____ Date: _____

I **give permission** to allow my child's photograph/image to be included in school-related activities, competitions, school website, school publications etc.

Parents/Guardian Signature: _____ Date:

I **give permission** for the inclusion of your child's photograph, first name and class level on the school website?

Parents/Guardian Signature: _____ Date:

I **give permission** for the inclusion of your child's photograph, first name and class level with the class, or in groups, in local newspapers? (Local papers visit from time to time to do features on the school)

Parents/Guardian Signature: _____ Date:

Robertson N.S.

Permission Section (continued) (Please sign only where you are giving permission)

During the course of the school year, all classes will normally undertake a variety of different activities outside the school premises e.g., visit the church; swimming; football matches; rounders; basketball; athletics; school tours; history/educational tours, library visits, etc.), and any other activities that arise. This permission will be valid from return date until your child finished this school in Sixth Class, unless you request otherwise in writing.

When we take the children on these outings, we increase the level of supervision to meet the needs of the particular activity.

I **give permission** for all these different activities, which arise during the school year.

Parents/Guardian Signature: _____ Date:

I **give permission** to allow my family details (name, address, date of birth, etc.) to be given to agencies such as HSE (school nurse, doctor, dentist), etc.

Parents/Guardian Signature: _____ Date:

Internet Access Permission/non permission Form (please circle)

I **give permission** for our child to have access to the Internet in Robertson N.S.

Parents/Guardian Signature: _____ Date:

I **give permission** for our child to have their work, photograph published on the school website.

Parents/Guardian Signature: _____

Date:

I **give permission** for our child to have their work, photograph published on Facebook.

Parents/Guardian Signature: _____

Date:

I acknowledge that I have read and accepted the Ethos Statement Policy, Code of Behaviour, Anti-Bullying Policy, Substance Use Policy, Internet Use Policy and RSE Policy of Robertson N.S. (online on www.robertsonns.com) and I agree to abide by same.

Parents/Guardian Signature: _____

Date:

To be completed if your child is transferring from another Primary School

Previous School: _____

Address: _____

Telephone: _____

What class was your child in when he/she left the school? _____

Reason for Transfer: _____

Have you enclosed a copy of the most recent school report and attendance record? Yes No

N.B. All forms: must be completed in full and returned to the school before a new pupil will be enrolled in the school. Proof of address must accompany application.

Note: We require reports from previous schools in order to meet the needs of your child.

Pupil Information required for Department of Education and Skills Primary Online Database

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background. **In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school.** The second page of this form will be retained by the primary school.

Teacher/Class Name _____

Current Standard

Junior Infants Senior Infants First Class
 Second Class Third Class Fourth Class
 Fifth Class Sixth Class Special Class

Pupil Forename: _____

Pupil Surname: _____

PPSN of Pupil _____

Mother's Birth Surname _____

Pupil's Date of Birth _____

Pupil's Gender: Male Female

Birth Cert Forename (if different from name above)

Birth Cert Surname (if different from name above)

Pupil Address _____

Eircode

--	--	--	--	--	--	--	--

County _____

(See <https://finder.eircode.ie/> for Eircode)

Nationality _____ (In the case of dual citizenship, please specify both nationalities)

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?

Yes No

(PTO)

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). These questions are optional. While these questions are optional, the information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

To which ethnic or cultural background group does your child belong (please tick one)?

(Categories based on the Census of Population)

- | | | | | | |
|---|--------------------------|-----------------|--------------------------|--------------------------------|--------------------------|
| White Irish | <input type="checkbox"/> | Irish Traveller | <input type="checkbox"/> | Roma | <input type="checkbox"/> |
| Any other White Background | <input type="checkbox"/> | | | Black or Black Irish - African | <input type="checkbox"/> |
| Black or Black Irish - Any other Black Background | <input type="checkbox"/> | | | Asian or Asian Irish – Chinese | <input type="checkbox"/> |
| Asian or Asian Irish - Any other Asian background | <input type="checkbox"/> | | | Other (inc. mixed background) | <input type="checkbox"/> |
| No consent | <input type="checkbox"/> | | | | |

What is your child's religion?

- | | | | | | |
|--|--------------------------|------------------------------|--------------------------|------------------|--------------------------|
| Roman Catholic | <input type="checkbox"/> | Church of Ireland (Anglican) | <input type="checkbox"/> | Presbyterian | <input type="checkbox"/> |
| Methodist, Wesleyan | <input type="checkbox"/> | Jewish | <input type="checkbox"/> | Muslim (Islamic) | <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian) | <input type="checkbox"/> | Apostolic or Pentecostal | <input type="checkbox"/> | Hindu | <input type="checkbox"/> |
| Buddhist | <input type="checkbox"/> | Jehovah's Witness | <input type="checkbox"/> | Lutheran | <input type="checkbox"/> |
| Atheist | <input type="checkbox"/> | Baptist | <input type="checkbox"/> | Agnostic | <input type="checkbox"/> |
| Christian Religion (not further defined) | <input type="checkbox"/> | Protestant | <input type="checkbox"/> | Evangelical | <input type="checkbox"/> |
| Other Religions | <input type="checkbox"/> | No Religion | <input type="checkbox"/> | No Consent | <input type="checkbox"/> |

I consent for the special category in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent/Guardian

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie



**The Robertson National School,
Stranorlar, Co. Donegal**

Roll No:	18731P
Principal:	Mr. Brian Bovaird
Deputy Principal:	Mrs. Cheryl Macbeth
Assistant Principal:	Ms. Yvonne Callaghan
Telephone:	0749132757

Uniform orders:

You can now order school uniform sweatshirts and polo shirts from www.schoolwearhouse.ie

The link is: <https://schoolwearhouse.ie/product-category/robertsonns-stranorlar/>

or

Choose primary schools and search for Robertson NS Stranorlar. You can order throughout the school year as required.

Uniform details:

- School sweat shirt with crest (Order online)
 - School polo shirt with crest (Order online)
 - Navy trousers/skirt/pinafore/tracksuit bottoms (can be bought anywhere)
 - Red/White/Navy socks/tights (can be bought anywhere)
 - Any footwear is acceptable (can be bought anywhere)
- Sizes of polo or sweat shirt are: 3/4years, 5/6years, 7/8years, 9/10years, 11/12years, 13years, S, M, L

IF you require new school uniform items these are available on www.schoolwearhouse.ie

You may select free delivery which means that uniform will be delivered to school on the first day off new school year. You can choose to have items delivered to your home at an extra cost.